

ST PAUL MALMESBURY WITHOUT PARISH COUNCIL

DRAFT MINUTES SUBJECT TO CONFIRMATION

Minutes of the Council Meeting held on 22nd January 2025
at 19:00 in Crudwell Village Hall

Present: Cllr Budgen (Chair), Hatherell (Vice-Chair), Clogg, Hopkins, Ingham, Merriman, Payne, Stephens and Smith (WC-Sherston Division)

Public: One present

109 APOLOGIES FOR ABSENCE

Cllrs Briggs, Jones and Maslin

110 DECLARATIONS OF INTEREST IN ACCORDANCE WITH THE COUNCIL'S CODE OF CONDUCT

None

111 PUBLIC QUESTION TIME IN RESPECT OF ITEMS OF BUSINESS INCLUDED ON THE AGENDA

None

112 TO ADOPT THE MINUTES OF THE PARISH COUNCIL MEETING ON 10th DECEMBER 2024

The minutes of the parish council meeting on the 10th December 2024 were adopted as a true record and signed accordingly.

113 TO RECEIVE REPORT #01.1 ON PLANNING UPDATES AND REVIEW NEW APPLICATIONS

Cllr Budgen presented Report #01.1 The following planning applications were considered via email prior to the meeting to comply with the consultation expiration dates. A member of the public provided additional information about the scale and scope of the dental service being proposed under application PL/2024/11123. Full comments submitted by the council can be viewed online at Wiltshire Council under the relevant application reference.

Site	Reference	Comments
The Former Malmesbury Police Station, Burton Hill, SN16 0EE	PL/2024/11123	Objection
Eilmar House, Arches Lane, SN16 0EJ	PL/2024/11448	No objection

Action: Clerk

114 FINANCIAL REPORTS

The RFO presented the accounts for the year to date. The bank statement dated 31st December was noted and showed balances of £15,223.29 and £32,585.30 and matched the reconciliation statement. Cllr Hatherell signed the original bank statements as correct and evidence of verification.

The RFO presented the payments schedule. The schedule was approved and Cllr Budgen signed the list of payments for authorisation as per supporting evidence; Cllr Clogg first authoriser, Cllr Stephens second authoriser.

The 2024-25 Quarter 3 Transparency Code was presented and approved; Clerk to upload to the website.

Payment No.	Payee Details	Reason	Amount (£)
1	eCapital Commercial Finance (North) Ltd	Deposit for replacement bus shelter, Charlton Rd	£2,427.00
2	Hathaway Landscapes Ltd	Grass cutting December 2024	£180.00
3	Hathaway Landscapes Ltd	Waste collection December 2024	£302.40
4	Glasdon UK Limited	2 x 110L waste bins	£1,111.92

5	Malmesbury Town Council	Room hire 10.12.24 - clerk annual appraisal	£15.00
6	Crudwell Village Hall	Hall hire January-March 2025	£60.00
7	R J & S H Mellowes	Reimbursement for Norton subscription renewal	£51.00
8	James Hinwood	Tree work at Chippenham Road playing field	£450.00
9	eCapital Commercial Finance (North) Ltd	Remaining balance replacement bus shelter, Charlton Rd	£2,427.00
10	Hathaway Landscapes Ltd	Waste collection January 2025	£360.00
11	Hathaway Landscapes Ltd	Grass cutting January 2025	£474.00
		TOTAL	£7,858.32

Action: Cllrs Clogg, Stephens and Clerk

115 TO CONSIDER A MHIR AT BURTON HILL BETWEEN PARLIAMENT ROW AND THE BUS STOP

The MHIR was circulated prior to the meeting. It suggested the need for a light at the junction of Water Meadows and Parliament Row as a result of a fall experienced by a resident new to the area. Cllr Budgen reported that following a conversation with the resident about this matter it was agreed that the council should not pursue this request but instead vigorously pursue the recent MHIR for the installation of lighting between Parliament Row and Town Bridge which was discussed and supported at the November meeting. This council and Malmesbury Town Council (MTC) have already submitted the additional lighting request to the Local Highway and Footway Improvement Group (LHFIG) for consideration. The clerk was instructed to respond to the applicant.

Action: Clerk

116 TO CONSIDER A REQUEST FROM RESIDENTS FOR A GRIT BIN IN MILBOURNE PARK

The clerk had prior to the meeting received a request from residents of Milbourne Park for a grit bin for use on the pavements in the estate. Although sympathetic to the request, council agreed not to provide this facility because gritting facilities were intended for use on roads and additionally could set an expensive precedent.

Action: Clerk

117 TO CONSIDER A DONATION TOWARDS THE COST OF TWICE WEEKLY MINIBUS JOURNEYS TO SHERSTON SHOP AND POST OFFICE DURING THE TEMPORARY CLOSURE OF MALMESBURY CO-OP AND POST OFFICE

Cllr Budgen reported that MTC was donating £250 toward the cost of providing minibus journeys to Sherston post office and expressed a view that there would potentially be residents from the parish that would also benefit from this service. Councillors resolved to donate up to £200 towards the cost of this initiative.

Action: Clerk

118 TO RECEIVE VERBAL REPORTS ON HIGHWAYS, PLAYING FIELDS, FOOTPATHS, PATIENTS PARTICIPATION GROUP, PERSONNEL COMMITTEE, FINANCE COMMITTEE, PROJECTS WORKING PARTY & WEBSITE WORKING PARTY

Highways - Cllr Hatherell reported that the Parish Steward had been on annual leave and the next visit was scheduled for 29th January. Cllr Payne asked Cllr Hatherell to report the potholes near Parsloe Farm. There have been recent performance issues with the SID at Burton Hill north, this matter will be monitored over the coming months.

Action: Cllr Hatherell

Cllr Hatherell attended the recent Flood Working Group meeting. It had been suggested that a working group be set up to deal with the flooding issues along the Gauzebrook and Cllr Smith reported that the issue would benefit from an expert assessment perhaps involving the Rivers Trust. Cllr Ingham will forward Cllr Smith correspondence from Ann Skinner with useful advice about the Stroud Valleys Project and how it was managed.

Action: Cllr Ingham

Playing Fields – The equipment at Chippenham Road playing field has been checked and is in good order. The tree surgeon has done a good job cutting back the tree and vegetation by the pumping station and bus stop and has also cut back overhanging branches, and ivy and brambles around the field. The resident who volunteered to repair the wooden owls on the bench has taken them away to make them safe. The equipment

at Rodbourne Road playing field has been checked Cllr Hatherell has contacted Wicksteed again regarding the minor outstanding issue listed on the second RoSPA report.

Footpaths – no report

Patients Participation Group – the next meeting is due to take place on the 4th February.

Personnel Committee – no report

Finance Committee – no report

Projects Working Party - Cllr Hatherell reported that the verges near the post box in Rodbourne are privately owned. It was agreed to make an approach to the owner to see if any improvements can be made.

Action: Cllrs Clogg and Budgen

Website Working Party – no report

The meeting closed at 19:46

The next meeting will be held at 19:00 on Wednesday 26th February 2025 at Crudwell Village Hall

..... Chair

..... Dated